



**PRETREATMENT CERTIFICATION APPLICATION**

**DEADLINE: Application & Documentation Must be Postmarked No Later Than Monday, March 19, 2007.**

**Please read the eligibility requirements in this application carefully before completing application.**

**Application for (please circle):      Grade I      Grade II      Grade III**

Location of School: Hawthorne Inn, Research Triangle Park, NC

Date of Schools:      April 23<sup>rd</sup> – April 26th, 2007

(Please print or type information legibly)

Name of Applicant: (As you wish to appear on certificate)

Preferred First Name: \_\_\_\_\_

Social Security Number: (If you wish to apply for Contact Hours for Continuing Education Training for Water Pollution Control System Operators)

Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_

Employer's Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Make Checks payable to NC Pretreatment Consortium. Credit Cards are not Accepted. Mail complete application to Pretreatment Certification, North Carolina Pretreatment Consortium, P.O. Box 40117, Raleigh, NC 27629-0117. Fees are not refundable unless space is unavailable.**

**Course & Exam \$250      Exam on Friday, April 27, 2007**

Actual Experience:  Check if Resume is attached. Resume may be substituted for employment section if specific duties are listed.

Date: \_\_\_\_\_

Employer: \_\_\_\_\_

Specific Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Employer: \_\_\_\_\_

Specific Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CERTIFICATION:** Exams will be given by the Pretreatment Program Certification Board on a specified exam date. The Board will issue a Grade I, Grade II or Grade III Pretreatment Program Specialist Certificate when all criteria have been satisfied.

**DEFINITIONS:** Municipality/Utility Districts Pretreatment Experience includes: industrial sampling, industrial field analyses, data entry/review, compliance determination, headworks analyses, long term monitoring, inspections, industrial waste survey, permit writing, categorical determination, allocation tables, sewer use ordinance, enforcement, pretreatment annual reports, authorization to construct, and oil & grease experience.

State/EPA Pretreatment Experience includes: Approval authority over POTW pretreatment program, including but not limited to inspections, audits, PAR review, LTMP review, headworks review, SUO review, SIU permit review, industrial inspections, industrial waste survey, conducting pretreatment training, allocation tables, and enforcement.

Industrial Pretreatment Experience includes: Operation and/or maintenance of a pretreatment system, industrial sampling, data entry/review, compliance determination, industrial inspections, wastewater application submittal, environmental regulations review, development of environmental management plans and pretreatment SOP's, etc.

**QUALIFICATIONS FOR CERTIFICATION:** The voluntary certification program shall address anyone who meets the following criteria:

**PROVIDE DOCUMENTATION OF ACTUAL HOURS OF EXPERIENCE**

**Grade I:**

- Accumulate at least 6 months (900 hours) actual pretreatment experience
  - or** Completion of State Pretreatment 101 Class (Submit Documentation)
  - or** Physical/Chemical Certification (Submit Documentation)
- Possess & furnish valid Standard First Aid & CPR Cards or Documentation  
**(MUST SUBMIT COPY WITH APPLICATION)**
- Complete NC “Grade I” Pretreatment Course
- Pass NC “Grade I” Exam

**Grade II:**

- **Must hold a valid Grade I Pretreatment Program Specialist Certification**
- Accumulate at least 12 months (1800 hours) actual pretreatment experience
- Possess & furnish valid Standard First Aid & CPR Cards or Documentation  
**(MUST SUBMIT COPY WITH APPLICATION)**
- Complete NC “Grade II” Pretreatment Course
- Pass NC “Grade II” Exam

**Grade III:**

- **Must hold a valid Grade II Pretreatment Program Specialist Certification**
- Accumulate at least 18 months (2700 hours) actual pretreatment experience
- Possess & furnish valid Standard First Aid & CPR Cards or Documentation  
**(MUST SUBMIT COPY WITH APPLICATION)**
- Complete NC “Grade III” Pretreatment Course
- Pass NC “Grade III” Exam

**SUPERVISOR VERIFICATION:** I have reviewed the completed application, find it in order, & recommend that the applicant be considered for certification by the board.

Supervisor Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

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APPLICATION VERIFICATION: I CERTIFY THAT I HAVE READ AND UNDERSTOOD THE INFORMATION CONTAINED IN THIS APPLICATION AND IT IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT PROVIDING FALSE INFORMATION ON THIS APPLICATION MAY LEAD TO THE REVOCATION OF ANY AND ALL CERTIFICATES ISSUED TO ME BY THE PRETREATMENT PROGRAM CERTIFICATION BOARD. I ALSO HEREBY STATE THAT I UNDERSTAND THAT THIS IS A VOLUNTARY CERTIFICATION AND THAT I WILL NOT CONTEST ANY FINAL DECISION MADE BY THE NORTH CAROLINA PRETREATMENT CONSORTIUM.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_