



NCPC Pretreatment Certification Information and Eligibility Requirements 2012

2012 School Location: The Village Inn Golf & Conference Center, Clemmons, NC. Each Applicant is responsible for making their hotel arrangements. The group rate is \$69.00 + taxes/night. The cutoff date for the group rate is March 22, 2012.

Dates of School: April 23 – April 27, 2012 (Exam administered Friday April 27, 2012)

Cost of School: All Grades are \$275.00 which includes the exam.
Make Checks payable to the NC Pretreatment Consortium.
Credit Cards are not accepted.

Fees are not refundable unless space in the class is unavailable and we have a waiting list. Substitutions are accepted as long as the person substituting meets the qualification requirements of the Grade Level.

All courses require a minimum of 10 students in order to be held. If the class is canceled due to a lack of sufficient registration, course registration fees will be refunded.

Mail completed application and payment to:

**North Carolina Pretreatment Consortium
Pretreatment Certification
P.O. Box 40117
Raleigh, NC 27629-0117**

CERTIFICATION:

Exams will be administered by the Pretreatment Program Certification Board on a specified exam date. The Board will issue a Grade I, Grade II or Grade III Pretreatment Program Specialist Certificate when all criteria have been satisfied. A minimum score of 70% is required to pass the exam.

DEFINITIONS:

Municipality/Utility Districts Pretreatment Experience includes:

Industrial sampling, industrial field analyses, data entry/review, compliance determination, headworks analyses, long term monitoring, inspections, industrial waste survey, permit writing, categorical determination, allocation tables, sewer use ordinance, enforcement, pretreatment annual reports, authorization to construct, and/or oil & grease experience.

State/EPA Pretreatment Experience includes:

Approval authority over POTW pretreatment programs, including but not limited to inspections, audits, PAR review, LTMP review, headworks review, SUO review, SIU permit review, industrial inspections, industrial waste survey, conducting pretreatment training, allocation tables and enforcement.

Industrial Pretreatment Experience includes:

Operation and/or maintenance of a pretreatment system, industrial sampling, data entry/review, compliance determination, industrial inspections, wastewater application completion and submittal, environmental regulations review, development of environmental management plans and pretreatment SOP's, etc.

ELIGIBILITY FOR CERTIFICATION:

The voluntary certification program shall address anyone who meets the following criteria:

Grade I:

Experience Requirements:

- Accumulation of at least 6 months (900 hours) of actual pretreatment, wastewater laboratory and/or wastewater operator experience.

Course Description: The Grade I is geared towards Sampling Technicians and FOG personnel. This class will provide a basic understanding of the pretreatment program and how the program relates to the POTW as well as the importance of proper sampling to the Pretreatment Program.

Grade II:

Experience Requirements:

- **Must hold a valid Grade I Pretreatment Program Specialist Certification**
- Accumulation of 12 months (1800 hours) of actual pretreatment experience
- Prerequisite: Pretreatment 101

Course Description: The Grade II is geared towards Compliance Specialists, Inspectors and Laboratory Personnel. Students registering for this class should have practical experience from being directly involved in the day to day workings of a pretreatment program. Students need to be familiar with what makes an industry a Significant Industrial User and/or a Categorical Industrial User, inspection procedures as well as the permitting process.

Grade III:

Experience Requirements:

- **Must hold a valid Grade II Pretreatment Program Specialist Certification**
- Accumulation of 24 months (3600 hours) actual pretreatment experience

Course Description: The Grade III is geared towards the Pretreatment Coordinator or the Administrator of the Pretreatment Program. Students coming into this class should have practical experience from being directly involved with the day to day workings of a Pretreatment Program. Students need to be familiar with Headworks, Pretreatment Annual Report (PAR), Sewer Use Ordinance (SUO), Long-Term Monitoring Plan (LTMP) and Resource Conservation and Recovery Act (RCRA).

The Course Descriptions are provided as a means to make each student aware that as they progress through the Certification Program the material being taught is progressively more technical and may require firsthand experience.